

Retention and Classification Report

Agency: Warren-West Warren Cemetery Maintenance District (Utah)
(2225)
1854 S. East Wanship Rd.
Coalville, UT 84017
435-336-2516

Records Officer Alice LaRue

28232 Lot and burial records

AGENCY: Warren-West Warren Cemetery Maintenance District (Utah)

SERIES: 28232

3

TITLE: Lot and burial records

DATES: ca. 1892-

ARRANGEMENT: Alphabetical by name of deceased or plot owner.

DESCRIPTION:

These books or files contain the exact location of all persons buried in the cemetery. They include plot, lot, grave location, and lot ownership record.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 14, Item 43.

AUTHORIZED: 09/11/2015

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

M-Disk: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Administrative Historical

This series has permanent historical and administrative value as documentation of burials and plot ownership.

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(continued)

PRIMARY CLASSIFICATION:

Public